

Louisiana State Board of Examiners of Psychologists
BOARD MEETING MINUTES
August 24, 2018

FINAL APPROVED: 9/24/2018

The meeting of the Louisiana State Board of Examiners of Psychologists (Board) was noticed and agenda posted on, Thursday, August 23, 2018. Dr. Jesse Lambert, Chair, called the meeting to order at 8:30 a.m. on Friday, August 24, 2018 at 8706 Jefferson Highway, Suite B, Baton Rouge, LA 70809. Present were Board Members, Drs. Jesse Lambert, Koren Boggs, Amy Henke, Leah Crouch and Gregory Gormanous; Jaime T. Monic, Executive Director; Attorney Courtney P. Newton; and Dr. Sasha J. Lambert, Complaints Coordinator. Dr. Kim VanGeffen was also present on behalf of the Louisiana Psychological Association.

Dr. Lambert opened the meeting by reading the Declaration of Purpose under LA R.S. 37:2351.

Dr. Boggs moved to approve the agenda for the day. The motion passed by unanimous roll call vote as follows: Lambert – YEA, Boggs- YEA, Henke – YEA, Gormanous YEA.

Dr. Gormanous moved to take the agenda out of order to accommodate the schedules of the complaints coordinator and attorney, and enter Executive Session pursuant to LSA R.S.42:17.A(4), to review complaint matters. The motion passed by unanimous roll call vote as follows: Lambert – YEA, Boggs- YEA, Henke – YEA, Crouch – YEA, Gormanous YEA.

By motion of Dr. Crouch, the Board unanimously agreed to close executive session to continue with the open meeting.

The Board reviewed and discussed the meeting minutes from June 22, 2018. Dr. Henke moved to table approval until the July meeting due to the absence of a quorum of the members who were present at the June 22, 2018 meeting who could affirm the accuracy of those minutes. The motion passed by unanimous roll call vote as follows: Lambert – YEA, Boggs- YEA, Henke – YEA, Gormanous YEA.

The Board reviewed the Minutes of June 22, 2018, Dr. Boggs moved to approve the minutes of June 22, 2018. The motion passed by unanimous roll call vote of the current members present at that meeting: Lambert – YEA, Boggs- YEA, Crouch– YEA. Drs. Gormanous and Henke were not present at the June 22nd meeting and therefore abstained from this vote.

The Board reviewed the Minutes of July 20, 2018, Dr. Boggs moved to approve the minutes of July 20, 2018. The motion passed by unanimous roll call vote of the members present at that meeting as follows: Lambert – YEA, Boggs- YEA, Crouch– YEA, Gormanous – YEA. Dr. Crouch was not present at the July 20th meeting and therefore abstained from this vote.

The Board reviewed the Minutes of August 3, 2018, Dr. Boggs moved to approve the minutes of August 3, 2018. The motion passed by unanimous roll call vote of the members present at that

meeting as follows: Boggs- YEA, Crouch– YEA, Henke – YEA. Drs. Lambert and Gormanous were not present at the August 3rd meeting and therefore abstained from this vote.

COMMITTEE REPORTS: The Board received the following committee reports:

Executive Director Report – Ms. Monic reported that the Lease contract was going through the chain of command for state approval. No updates to pending litigation matters.

Finance Committee Report - Dr. Lambert reported that he reviewed and approved Leave Reports for Ms. Monic. Dr. Lambert reported that he reviewed bank reconciliations for July 2018. The Board reviewed and by motion of Dr. Gormanous accepted the Financial Statements for July 2018 prepared by Valerie Dominique, CPA. Dr. Henke moved in favor of piloting a study to add a convenience fee for online renewals to counter the fees associated with credit card processing. The board discussed this motion and approved the study.

Oral Examination Committee Report – Dr. Boggs reported 7 oral examinations were scheduled for today.

Supervision/Credentials Review – Dr. Henke reported file reviews would be conducted in executive session following oral examinations.

Complaints Committee: -

P17-18-04C – was presented by Attorney Newton. Ms. Newton reported that while the matter was still open for negotiation, a resolution had not been obtained and delays continue. Ms. Newton suggested the board consider blocking a date for hearing in the event the matter is not settled.

Dr. Lambert reported that the Ad Hoc Complaints Committee workgroup will be meeting one last time before presenting draft rules to the board for review and consideration.

The committee reported the following complaint matters considered in executive session this date as follows:

COMPLAINTS

1. In the matter filed by SN on 7/2/2018 – Dr. Sasha Lambert presented this matter and recommendation to dismiss. Dr. Jesse Lambert, having also reviewed the entire record, affirmed Dr. Lambert’s recommendation to dismiss. The Board thoroughly discussed the matter in executive session. Dr. Gormanous moved in favor of accepting the dismissal. The motion passed by roll call vote as follows: Lambert – YEA, Boggs – YEA, Henke - YEA, Crouch – YEA, Gormanous - YEA.

2. In the matter filed by CP on 5/15/2018 – Dr. Henke presented this matter filed against an unlicensed individual conducting school psychological evaluations. Dr. Henke recommended the board proceed with notice and investigation. The Board thoroughly discussed the matter in executive session. Dr. Boggs moved in favor of Dr. Henke’s

recommendation to proceed. The motion passed by roll call vote as follows: Lambert – YEA, Boggs – YEA, Henke - YEA, Crouch – YEA, Gormanous - YEA.

3. P16-17-14C and P17-18-11C – In accordance with La. R.S. 46:906.A., in order to avoid ex parte consultations and in order to preserve the impartiality of board members eligible to serve on future hearing panels in this matter, Drs. Gregory Gormanous and Leah Crouch recused from and were not present for any discussion of this matter. The Board members present representing a quorum (Drs. Lambert, Boggs and Henke) consulted with Attorney Courtney P. Newton regarding status in executive session. Dr. Boggs moved in favor of proceeding with the cases. The motion passed by unanimous roll call vote of the members present for discussion: Lambert – YEA, Boggs- YEA, Henke – YEA.

Liaison to Professional Organizations and Boards Report – No report.

Continuing Professional Development Committee – Dr. Henke reported that continuing professional development reviews and requests for reinstatement are ongoing. Ms. Monic reported that the committee had approved reinstatements for the following individuals: Drs. Sandra Daigle, Katherine Nathan, Cynthia Lindsey, Cecil Duncan, Gerald Baker. Dr. Gormanous moved to affirm the reinstatements. The motion passed by roll call vote as follows: Lambert – YEA, Boggs – YEA, Henke - YEA, Crouch – YEA, Gormanous - YEA.

Long Range Planning (LRP)/Awards Committee – The board reviewed potential discussion items for the LRP meeting and set a date for the LRP meeting on November 29 and 30, 2018. Dr. Lambert requested to add LRP agenda items to discuss masters level licensure and specialty designations vs. HSP/non-HSP.

Jurisprudence Examination Committee – Dr. Boggs reported that the committee continues to work on developing modules and questions for an online format.

Legislative Oversight Committee Report – No report.

DISCUSSION/ACTION ITEMS:

1. **Office Lease:** no discussion, see Executive Director report.
2. **Expedited Military Application -** Senate Concurrent Resolution 83 of the 2018 Regular Session urges and requests every occupational and professional board or commission in Louisiana to prominently display a link to licensing information for military-trained applicants and their spouses on the website, prompting a review of current processes and procedures of the board. The Board discussed revising application instructions and procedures to improve the expedited military applications for active military service men and women and their spouses. Dr. Boggs agreed to review the current procedures make recommendations for proceeding.
3. **LAC 46:LXIX. Chapters 1-7 Related to Dietitians and Nutritionists, Definition of Nutrition Counseling -** The Board reviewed and discussed information provided by Dr. Julie Nelson related to rules proposed by the dietitians and nutritionists board related to the definition

of nutritional counseling, which includes the term “psychological”. The board agreed they had no objection to the rules as written but will continue to monitor the rules for modifications and changes that may have unintended implications related to the practice of psychology.

4. **Rulemaking 2018-19:**

a. **Telepsychology** – the Board discussed rule making for telepsychology. Dr. Lambert agreed to take the lead on drafting rules for consideration by the board.

b. **Chapter 15. Rules for Disciplinary Actions** – the Ad Hoc Complaints Committee continues to work on a draft for presentation to the board.

c. **Chapter 1: (ALL NEW) SUBCHAPTER B: Administrative Procedure and Authority (Sections 150 – 199)** – Ms. Newton presented a draft of the required rulemaking required under R.S. 49:962, with regard to the adoption of rules and declaratory orders and advisory opinions. Dr. Gormanous moved in favor of approving the language as amended for promulgation. Lambert – YEA, Boggs – YEA, Henke - YEA, Crouch – YEA, Gormanous - YEA.

5. **Audit Procedures 2018**– The Board reviewed and discussed procedures for streamlining the Continuing Professional Development audit including online notice and online review process. The Board authorized Ms. Newton to review and advise with regard to language in the proposed review form. Ms. Monic will continue to design the development of this program.

6. **2018 – 19 Board Meeting Dates** – The Board reviewed and approved meeting dates as follows:

- a. October 25, 2018 (hearing date/alternate board meeting)
- b. October 26, 2018 (board meeting/alternate hearing date)
- c. November 29 – 30, 2018 – Long Range Planning
- d. December 14, 2018

7. **Victory Addiction Recovery Center, Inquiry and request for Board approval for CPD activity:** The Board reviewed the request of Victory Addiction Recovery Center to approve their CPD training, so the center could list the approval on the certificates of attendees. By motion of Dr. Henke, the Board unanimously declined the request since procedures have not been put in place for this process.

8. **Policy and Procedures: a)Accounting: Section 2000; b)Board Structure: Section 1013; c) Media/Public Information Policy: Section 8000; d) Emergency Operation Policy: Section 5000:** The Board reviewed and considered revisions to the policy and procedures related to accounting, structure, public speaking and emergency operations. Dr. Gormanous moved in favor of the revisions to policy and procedures related to accounting, structure, public speaking and emergency operations including the following:

- a. updating the accounting policy to reflect current staffing model;
- b. moving policy related to drug free workplace from Board Structure to General Operations; updating definitions, roles and authority complaint committees, including the following: To provide for delegation to the Executive Director to assign a committee to each complaint; To provide for a means for the complaints committee to propose rules, policies and procedures related to the complaints process; To provide that in accordance with the LA

Administrative Procedures Act a policy pertaining to ex parte consultations or communications; To provide for the authority of the complaints committee to investigate complaints, conduct informal face to face meetings, make recommendations to the LSBEP for dismissal, negotiate consent orders or other informal resolution; To initiate formal hearing proceedings before the LSBEP including the signature authority on the formal administrative complaint; To oversee compliance with individuals engaged in Impaired Psychologist Procedure Agreements or Consent Orders; To provide for the initiation of emergency summary suspension proceedings before the LSBEP;

c. to require attestation and disclosure by board members when engaged in public speaking activities not related to board duties; and

d. updating emergency operations and policy for deploying emergency temporary registrations.

The motion passed by unanimous roll call vote as follows: Lambert – YEA, Boggs – YEA, Henke - YEA, Crouch – YEA, Gormanous - YEA. The final draft to be presented to the Board at their next regularly scheduled meeting.

9. **EPPP 2** – Dr. Henke moved the Board publish on the website of the board, the letter to ASPPB dated July 20, 2018, making public its formal opinion related to the proposed enhancements/part II of the EPPP. The motion passed by unanimous roll call vote as follows: Lambert – YEA, Boggs – YEA, Henke - YEA, Crouch – YEA, Gormanous - YEA.

10. **Inquiry from Ashley Rush** – The Board reviewed the inquiry from Ashley Rush related to the acceptability of online doctoral programs in psychology and authorized Ms. Monic to respond accordingly that programs accredited by the American Psychological Association (APA) are acceptable, or in the case of a non-APA accredited doctoral program, all of the criteria outlined in LAC Title 46, Chapter 3, Section 303.C. 1-11 must be met. However, items 9 and 10 explicitly exclude online programs not accredited by APA. Noting further that these criteria speak to the “program” requirements and standards of the *degree granting institution*.

11. **58th ASPPB Annual Meeting, October 17-21, 2018, Salt Lake City, Utah** – The Board unanimously authorized registration, travel, meals and accommodations, within the approved budget and in accordance with policy and procedures established by the LSBEP for Dr. Amy Henke and Ms. Jaime Monic to attend the 58th Annual ASPPB meeting in Salt Lake City, Utah.

12. **National Behavioral Health Conference New Orleans, October 28 – 31, 2018** – The Board unanimously authorized registration, mileage and per diem within the approved budget and in accordance with policy and procedures established by the LSBEP for Dr. Koren Boggs to attend the National Behavioral Health Conference in New Orleans, LA.

EXECUTIVE SESSION [LSA R.S. 42.16]:

Dr. Gormanous moved to re-enter Executive Session pursuant to LSA R.S.42:17.A(4), to review conduct applicant/candidate file reviews and oral examinations. The motion passed by

unanimous roll call vote as follows: Lambert – YEA, Boggs- YEA, Henke – YEA, Gormanous YEA.

By motion of Dr. Henke, the Board unanimously agreed to close executive session to enter the following into the record:

SUPERVISION/CREDENTIALS COMMITTEE: APPLICANT/LICENSE FILE REVIEWS [LSA-R.S. 42.17.A(1)]

Dr. Crouch reviewed and presented the Application for License of **Arika D. Wadley, Psy.D.**, to the Board with a motion to confirm the applicants Candidacy status and invite Dr. Wadley to take the Oral and Jurisprudence Examinations to complete the licensing process. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed and presented the Application for License of **Irving A. Arevalo, Ph.D.**, to the Board with a motion to confirm the applicants Candidacy status invite Dr. Arevalo to take the Oral and Jurisprudence Examinations to complete the licensing process. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed and presented the Application for License of **Danielle N. Newman, Ph.D.**, to the Board with a motion to confirm the applicants Candidacy status invite Dr. Newman to take the Oral and Jurisprudence Examinations to complete the licensing process. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed and presented the Application for License of **Amy M. Creel, Ph.D.**, to the Board with a motion to approve the applicants Candidacy status invite Dr. Creel to take the national Examination for Professional Practice in Psychology (EPPP). The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed and presented the completed Application for Provisional Licensure for **Frances Ernst, Psy.D.**, to the Board with a motion to confirm the applicants Candidacy status and approve her for a Provisional License. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed the Temporary Registration of **Russell D. Pella, Ph.D.** (Oklahoma). Dr. Crouch, finding the requirements for Temporary Registration had been met, recommended the Board approve **Dr. Pella's** registration. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed the Temporary Registration of **William Brian Thomas, Ph.D.** (Mississippi). Dr. Crouch, finding the requirements for Temporary Registration had been met, recommended the Board approve **Dr. Thomas's** registration. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed Clinical Neuropsychology Respecialization Application for **Matthew Calimia, Ph.D.** Dr. Crouch, finding the requirements for respecialization had been met, recommended the Board approve Dr. Calimia's application and invite Dr. Calimia to an Oral

Examination for Respecialization. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reported that she reviewed and approved Supervised Practice Plans for Brenna F. Sapotichne, Ph.D. and Sonya P. Poole, Ph.D.

ORAL EXAMINATIONS [LSA-R.S.42.16.1]:

Erika M. Rajo, Psy.D. appeared before Board Members, Drs. Lambert and Gormanous for an oral examination for licensure in Clinical Psychology. Dr. Gormanous moved that **Dr. Rajo** be granted a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by majority roll call vote as follows: Lambert – YEA, Boggs – YEA, Henke - YEA, Gormanous – YEA (Dr. Crouch was not present for this review).

Meghan E. Borne, Ph.D. appeared before Board Members, Drs. Boggs and Henke for an oral examination for licensure in Clinical Psychology. Dr. Henke moved that **Dr. Borne** be granted a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by majority roll call vote as follows: Lambert – YEA, Boggs – YEA, Henke - YEA, Gormanous – YEA (Dr. Crouch was not present for this review).

David R. Perkins, Ph.D. appeared before Board Members, Drs. Boggs and Henke for an oral examination for licensure in Clinical Psychology. Dr. Boggs moved that **Dr. Perkins** be granted a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by majority roll call vote as follows: Lambert – YEA, Boggs – YEA, Henke - YEA, Gormanous – YEA (Dr. Crouch was not present for this review).

Crystal M. Tillis, Ph.D. appeared before Board Members, Drs. Lambert and Gormanous for an oral examination for licensure in Clinical Psychology. Dr. Gormanous moved that **Dr. Tillis** be granted a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by majority roll call vote as follows: Lambert – YEA, Boggs – YEA, Henke - YEA, Gormanous – YEA (Dr. Crouch was not present for this review).

Teresa M. Rosetti, Psy.D. [CL]] appeared before Board Members, Drs. Lambert and Gormanous for an oral examination for licensure in Clinical Psychology. Dr. Gormanous moved that **Dr. Rosetti** be granted a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by majority roll call vote as follows: Lambert – YEA, Boggs – YEA, Henke - YEA, Gormanous – YEA (Dr. Crouch was not present for this review).

Brittany R. Joslyn, Ph.D. [CO] – appeared before Board Members, Drs. Boggs and Henke for an oral examination for licensure in Counseling Psychology. Dr. Henke moved that Dr. Joslyn’s examination be continued pending submission and review of revised declaration of competencies and applicable credentials. The motion passed by majority roll call vote as

follows: Lambert – YEA, Boggs – YEA, Henke - YEA, Gormanous – YEA (Dr. Crouch was not present for this review).

Elizabeth A. Berk, Ph.D. appeared before Board Members, Drs. Lambert, Boggs, Henke and Gormanous for an oral examination for licensure in Clinical Psychology. Dr. Henke moved that **Dr. Berk** be granted a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by majority roll call vote as follows: Lambert – YEA, Boggs – YEA, Henke - YEA, Gormanous – YEA (Dr. Crouch was not present for this review).

Dr. Boggs moved to adjourn the meeting at 5:00 p.m. The motion passed unanimously.